

# **Keystone Equine Vet Services**

1236 Easton Road Riegelsville, PA 18077 Ph:610-749-0488 Fax:484-544-5411

#### **FINANCIAL POLICY**

Effective communication and understanding of practice fees and financial policy are vital elements in establishing and maintaining a rewarding professional relationship between client and veterinarian. Many of the fees are predictable and can be quoted prior to seeing a patient. Others, such as those requiring emergency services or extensive diagnostic procedures, can only be estimated. All clients are encouraged to discuss the costs of necessary procedures prior to their administration so as to avoid any misunderstandings.

# **Client / Patient Form**

A fully completed form <u>must</u> be in our files in order for veterinary care to be performed (routine or emergency) on a patient.

## **Payment of Fees**

Fees are payable at the time of service. We would like to devote our time to caring for your horse(s), as opposed to managing accounts. We accept payments in cash, check, Visa, and MasterCard.

### **Billing to Account**

Only under extreme circumstances and only with Dr. Angstadt's direct approval will fees be permitted to be placed on account. A <u>Credit Card Authorization Form</u> must be completed. Keystone Equine Vet Services will charge your credit card for services not paid within 30 days from date of service. A finance charge of 1.5% per month will be added to any balance over 30 days from time of service. If legal action is necessary to collect unpaid fees, all costs of collection will be charged to debtor.

#### **Returned Checks**

A fee of \$30.00 is charged for each check returned for non-payment.

#### **Insured Patients**

If your horse is insured, please plan on paying for our veterinary services directly. We do not bill insurance companies – only patient owners. Insurance coverage does not affect when payment for services are due.

### **Receipts**

Receipts /Invoice will be given at time of or mailed (USPS or electronic) after each veterinary visit.